



Transactional Records Access Clearinghouse  
Syracuse University

March 12, 2015

Information and Privacy Coordinator (Attn: Anthony)  
Central Intelligence Agency  
Washington, D.C. 20505  
Via fax: 703-613-3007

Re: follow-up on the agency's February 20, 2015 response (received March 4, 2015) to our  
January 23, 2015 FOIA request (F-2015-00890)

Dear Anthony:

Thanks for the opportunity to speak with you yesterday regarding the response we received from your office on the above referenced request. As we mentioned, the purpose of our call was to understand the basis for your agency's denial of this request on the grounds that it would require "an unreasonable effort" to provide the data we had sought on your FOIA workload. As we explained, the paper quarterly case logs your letter mentioned would not be responsive to our request since, as you agreed, these did not contain closure dates. Since our objective in requesting these data is -- as part of a larger multi-agency study -- to analyze and publish agency FOIA responsiveness scorecards, obtaining the date on which each FOIA request was closed is obviously essential.

It was also very helpful to learn that the FOIA office does in fact have the records we seek. More specifically we were pleased to find out from you that your CADRE database does indeed contain case-by-case data covering:

- each FOIA request the FOIA office received for the period covered by our request (October 1, 2012 – December 31, 2014), and that
- each database record on a request in CADRE contains each of the applicable data fields (a), (c)-(f) listed in our letter

We agreed with you that the remaining data field [denoted (b) in our letter] was inapplicable to the CIA since you confirmed that the CIA has only a single office, rather than multiple offices, responsible for responding to FOIA requests.

Thus, we believe we ended our conversation in agreement that the agency has all of the records we are requesting in your CADRE database.

**CADRE Capabilities.** We then asked about: (a) the capabilities that CADRE had to respond to queries, and (b) what was missing from these capabilities that prevented you from performing a successful search for the data we had requested "without [imposing] an unreasonable effort?"

In response to this two-part question, you did indicate that the CADRE database was used to prepare a large number of agency FOIA reports, and had been used to produce the particular digital files [that are in a structured XML format] posted on the web in your annual and quarterly FOIA reports. Before providing any additional details on your database capabilities, however, you indicated you wanted to do additional research and promised you would provide a written answer to this two-part question if we in turn faxed it to you as we are doing here. We look forward to receiving your response.

**What constitutes creating a new record?** You also told us that to furnish us a copy of the requested information in your CADRE database would not be required by FOIA since it would necessarily involve “creating a new record.” We disagree. Since you confirmed that the CADRE database contains the records we are seeking and since agency databases are “records” subject to FOIA disclosure requirements, simply making a copy of these existing records would NOT be considered “creating a new record.” You indicated you wanted to do additional research before discussing the matter further and promised that you would provide a written answer to this question as well if we faxed it to you. Again, we look forward to your response to this further question.

We appreciate your assistance in this matter. If you have need to clarify anything further, please don’t hesitate to contact us at 315-443-3563, or email us at [trac@syrr.edu](mailto:trac@syrr.edu). Thank you very much.

Sincerely,

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| Requested Items That Were Provided |                                     |
|------------------------------------|-------------------------------------|
| 1                                  | CaseNumber                          |
| 2                                  | Orig First Name                     |
| 3                                  | Orig Last Name                      |
| 4                                  | Recv'd in FOIA                      |
| 5                                  | Orig Company                        |
| 6                                  | Document Requested                  |
| 7                                  | Process Type                        |
| 8                                  | Disposition                         |
| 9                                  | Response Mailed Final               |
| 10                                 | Date Expedited Processing Requested |
| 11                                 | Date Fee Waiver Requested           |
| 12                                 | Date Fee Waiver Granted or Denied   |
| 13                                 | Expedited Denied                    |
| 14                                 | Expedited Granted                   |
| 15                                 | Fee Waiver Grant                    |
| 16                                 | Fee Waiver Denied                   |
| 17                                 | Fee Category                        |
| 18                                 | Exemption 1                         |
| 19                                 | Exemption 2                         |
| 20                                 | Exemption 3                         |
| 21                                 | Exemption 4                         |
| 22                                 | Exemption 5                         |
| 23                                 | Exemption 6                         |
| 24                                 | Exemption 7                         |
| 25                                 | Exemption 7a                        |
| 26                                 | Exemption 7b                        |
| 27                                 | Exemption 7c                        |
| 28                                 | Exemption 7d                        |
| 29                                 | Exemption 7e                        |
| 30                                 | Exemption 7f                        |
| 31                                 | Exemption 9                         |
| 32                                 | Total Amount Due                    |
| 33                                 | Unperfected Request Tag             |
| 34                                 | Released in Full                    |
| 35                                 | Released in Part                    |
| 36                                 | Withheld in Full                    |